

## Troop Historian

**Job Description:** Maintains and takes care of troop historical records and scrapbook of troop activities.

**Re Reporting/Election:** • Appointed by: Senior Patrol Leader in consultation with SM and ASMs • Reports to (Scout): Assistant Senior Patrol Leader • Works with (Adult) Assistant Scoutmaster for Junior Leadership

### Duties:

- Maintains the "Troop Activity Record Binder" which is a record of the ongoing troop activities.
- Files a copy of the following items in the Troop Activity Record Binder: - Log of PLC meetings (prepared and provided by the Scribe).
  - ❖ Troop roster (prepared and provided by the Scoutmaster).
  - ❖ Troop newsletters (prepared and provided by the Newsletter editor).
  - ❖ Any handouts distributed to Scouts during troop meetings.
  - ❖ Other relevant material.
- Gathers pictures and facts about past troop activities and keeps them in a historical file or scrapbook.
- Takes care of Troop trophies, ribbons, and souvenirs of troop activities.
- Takes care of Troop bulletin board.
- Sets a good example.
- Enthusiastically, consistently, and correctly wears the Scout uniform. • Lives by the Scout Oath and Law.
- Shows Scout Spirit.
- At the end of his term, passes all relevant records, material, information, and advice to the newly appointed Historian.

### Prerequisites:

The Scout must at least be first-class rank.

### Expectations:

If not satisfactorily performing his duties (as determined by Scoutmaster and Assistant scoutmasters) due to poor attendance or lack of attention to responsibilities, can lose his position and not receive credit for a "position of responsibility."